



VITRC (Instruct. Tech.) 248.204.3750 vitrc@ltu.edu

Instructional Technology Faculty FAQs

Topic: Student Attendance

Question: What do I do about students who are not attending?

Answer:

1. Confirm student attendance for your class
2. Identify students who have not attended class to date and report these to cairns@ltu.edu.
3. Identify students whose class participation is inconsistent and reach out to them by phone and/or e-mail.
 - a. Student information is available to professors through BannerWeb
 - b. Communicate the importance of attending/participating in class
 - c. Report students who fall in this category to cairns@ltu.edu
4. Include the student's name, ID number and most recent date of attendance

For Further Support Please Contact

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