

COURSE TITLE BLACKBOARD SITE	ESL Spring 2013 – http://my.ltu.edu and select CRN-3128 Make sure you are registered for COM 0100 CRN 4084
INSTRUCTOR	Nawal Abbas Director of ESL 248-204-3555 313-213-6999 Cell Skype- nabbas56 nabbas@LTU.EDU Office hours by appointment ON SKYPE
SCHEDULE	January 14 , 2013 – May 6, 2013 Refer to http://www.ltu.edu/registrars_office/calendar_final_exam.index.asp for the last date to withdraw and other important registration related information.
LEVEL/HOURS PREREQUISITE	Must have taken TOEFL Must have completed or tested out of ESL 0212 and 0232
REQUIRED TEXT (See Blackboard for additional resources)	Discovering Fiction - Student's Book 2 ISBN 978-0521-00351-3 By: Judith Kay and Rosemary Gelshenen Available for online purchase through LTU Bookstore at: http://lawrence-tech1.bkstore.com/bkstore/TextbookSelection.do?st=489 www.readinghorizonsonline.com
ADDITIONAL RESOURCES	LTU Online student resources: http://www.ltu.edu/ltuonline/
TECHNICAL SUPPORT	Technical support for using Blackboard is provided by the Helpdesk, 248.204.2330 or helpdesk@ltu.edu . Send the Help Desk a form detailing any issues by clicking here http://tinyurl.com/3yqrvne .

COURSE SCHEDULE FOR TRADITIONAL SEMESTER COURSES

This fully online course begins with a partial week online course orientation period to familiarize yourself with the online learning environment and to meet online or via the phone with your instructor. Each subsequent week starts on a Monday and ends on a Sunday.

Dates	Modules	Topics / Readings	Assignments Due
Prior to Semester Start	Module 0	Overview of textbook Online Learning Orientation Course Orientation and group formation	<ul style="list-style-type: none"> Instructor introduction to online course and Syllabus Instructions on how to use Podcasting Lecture on how to use English eLab Introduce yourself podcast
Week 1 Jan. 14 to Jan. 20	Module 1 (note: more than one module may be scheduled in a week)	Unit 1 Life Lessons Chapter 1 – “A Day’s Wait” by Ernest Hemingway pages 4-14	A. English eLab Assignment Chapter 1- Lessons 1-7 B. Instructor Lecture A. Discussion Board questions B. assignment C. Podcast 1
Week 2 Jan 22. To Jan 27	Module 2	Chapter 3– “The Corn Planting” by Sherwood Anderson pages 29-32	A. English eLab Assignment Chapter 1 Lessons 8-14 B. Instructor Lecture C. Discussion Board questions D. Assignment E. English eLab exam chapter 1
Week 3 Jan 28- to Feb 3	Module 3	Chapter 4 – “The Quickening” by Lisa Interollo Pages 39-47	A. English eLab Chapter 2 Lessons 15-19 B. Instructor Lecture C. Discussion Board Questions D. Podcast 2 E. Assignment F. Quiz on chapters 1, 3, & 4
Week 4 Feb 4 to Feb 10	Module 4	Unit 2 Unexpected Twists Chapter 5- “The last Leaf” by O. Henry pages 66-70	A. English eLab Chapter 2 Lessons 19-22 B. Instructor Lecture C. Discussion Board Questions D. English eLab Exam chapter 2

Dates	Modules	Topics / Readings	Assignments Due
Week 5 Feb 11 to Feb 17	Module 5	Chapter 6- "The Ambitious Guest" by Nathaniel Hawthorne pages 79-84	A. English eLab Chapter 3 Lessons 23-27 B. Instructor Lecture C. Discussion Board Questions D. Assignment E. Midterm overview
Week 6 Feb 18 to Feb 24	Module 6	Chapter 7- "The Lottery" by Shirley Jackson pages 93-99	A. English eLab Chapter 3 Lessons 28-33 B. Instructor Lecture C. Discussion Board Questions D. Assignment E. Watch the movie of the Lottery on YouTube Part 1: http://www.youtube.com/watch?v=pIm93Xuij7k Part 2: http://www.youtube.com/watch?v=PMhV3fwx5Sg&feature=relmfu
Week 7 Feb 25 to March 3	Module 7	Chapter 8- "The One Day War" by Judith Soloway pages 107- 116	A. English eLab Chapter 3 Lessons 28-36 B. Instructor Lecture C. Discussion Board Questions D. Reminder for Midterm next week E. Assignment F. Chapter 3 Exam on English elab G. Quiz on Unit 2
Week 8 March 4 to March 10	Module 8	No Reading assignment this week	A. English eLab Chapter 4 Lessons 37-39 B. Instructor Lecture C. Quiz on Chapter 5, 6, 7 & 8 D. Comprehensive midterm (Units 1 & 2, essay and presentation due)
Spring Break March 11-17			
Week 9 March 18 to March 24	Module 9	Unit 3 Family Relationships Chapter 12 "A Visit to Grandma" by William Melvin Kelley Pages 170- 183	A. English eLab Chapter 4 Lessons 40-44 B. Instructor Lecture C. Discussion Board Questions D. Podcast 3 E. Overview of the course final essay and presentation F. Assignment

Dates	Modules	Topics / Readings	Assignments Due
Week 10 March 25 To March 31	Module 10	Chapter 13 "Too Soon a Woman "By Dorothy M. Johnson Pages 184- 198 And Chapter 14- "My Father Sits in the Dark" By Jerome Weidman Pages 199- 207	A. English eLab Chapter 4 Lessons 44-46 B. Instructor Lecture C. Discussion Board Questions D. Overview of the course final essay and presentation E. Assignment English eLab Exam Chapter 4 F. Quiz on Unit 3
Week 11 April 1 to April 7	Module 11	Unit 4- Meeting challenges Chapter 15- "A Rice Sandwich" By Sandra Cisneros Pages 216- 224	A. English eLab Chapter 5 Lessons 47-50 B. Instructor Lecture C. Discussion Board Questions D. Podcast 4 E. Assignment F. Lecture on History of the English Language
Week 12 April 8 to April 14	Module 12	Chapter 16- "The Circus" By William Saroyan Pages 225- 236	A. English eLab Chapter5 Lessons 51-55 B. Instructor Lecture C. Discussion Board Questions D. Assignment E. Quiz Unit 4
Week 13 April 15 to April 21	Module 13	Unit 5 Irony Chapter 9 "The Third Level" BY Jack Finney pages 128-138	A. English eLab Chapter 5 Lessons 56-60 B. Instructor Lecture C. Podcast 5 D. Discussion Board Questions E. Assignment F. English eLab exam chapter 5
Week 14 April 22 to April 28	Module 14	Chapter 10 "All Summer in a Day" By Ray Bradbury pages 139-152	A. English eLab Chapter 6 Lessons 61-65 B. Instructor Lecture C. Discussion Board Questions D. Final essay and presentation E. Assignment

Dates	Modules	Topics / Readings	Assignments Due
Final Week April 29 to May 6	Final Exams	Course Summary End of Course	A. Complete course evaluation B. Complete Final exam Comprehensive (unit 3, 4 & 5)

STUDENT EVALUATION

The course has a total of 100 points. Letter grades are awarded based on the total number of points achieved. Points are deducted for late assignments.

Discussion Boards-There will be several questions posted every week for each of the reading assignments in Blackboard. These questions will be more reflective of how you apply and understand the reading materials for each module.

Lectures- There will be a short lecture for each module. These lectures will be posted weekly for your review.

Lecture on History of English Language

Podcast Readings- Students will be required to complete 5 podcast. These podcast are identified in the above schedule. Instructions on how to use podcasting are in Course Documents.

English eLab- There is a lab requirement for this course the lab is called English eLab (Reading Horizons). This lab consists of 6 chapters with 68 lessons, a vocabulary section, and a library section. Students will be required to complete the entire lab by the end of the semester. I have broken down the different lessons in the above schedule.

Assignments- There is an assignment due after each of the assigned readings for each module. I will give Specific details of what you will be required to submit in the modules.

Quizzes- There will be a total of 5 quizzes due for the entire course representing the 5 unit:

- Unit 1-A Life Lesson
- Unit 2-Unexpected Twists
- Unit 3-Family Relationships
- Unit 4-Meeting Challenges
- Unit 5-Irony

Midterm and Author essay- There will be a midterm with two parts:

- Part 1- Comprehensive test on the first two units
- Part 2- Essay plus presentation on one of the assigned authors read

Final exam- We will have a comprehensive exam that includes units 3, 4, & 5

Final Presentation and Essay on Culture- This is the final assignment for the course. You will be required Write an essay about your culture and where you have come from. This essay and your presentation will be due on the last day of class. There is specific detail on this essay and presentation in the module .

EXAMPLES:

Assignments	Points
Podcast readings -5	10%
Lab-English-eLab	20%
Quizzes- 5	10%
Assignments	10%
Midterm and Author Essay/Presentation	10%
Final Exam Presentation and Essay	10%
Online Participation	30%
Total Points	100

Class Points	Letter Grade
96 and above	A
90 – 95	A-
87 – 89	B+
83 – 86	B
80 – 82	B-
77 – 79	C+
73 – 76	C
70 – 72	C-
0 – 70	NC

Note: Grades lower than a "B" fall below the LTU graduate standard

EDUCATIONAL GOALS

All ESL students must acquire the English skills necessary for academic success and ultimately for success in a global, multicultural, and multilingual society.

To facilitate the success of ESL students at LTU, the following goals have been established.

1. To enable ESL students to become competent in speaking, reading, writing, and comprehending the English language at level where they can achieve academic success in the pursuit of their degree at LTU.
2. To provide the instructional support needed for ESL students to master the English language and to participate effectively in the general or concentrated education program as quickly as possible.
3. To promote acceptance of ESL instruction as an integral part of the entire academic program

STUDENT LEARNING OBJECTIVES / OUTCOMES

Upon successful completion of this course the student will have acquired the following knowledge and skills:

- Demonstrate the confidence and listening/speaking skills necessary to participate successfully in spontaneous aural/oral exchanges with native speakers of English in a variety of personal, professional, and/or academic settings.
- Demonstrate reading comprehension of English texts intended for developmental (or higher level) English and other academic courses.
- Respond appropriately to written or spoken English by writing paragraphs or short essays that communicate ideas clearly

PREREQUISITE SKILLS

Student must have an intermediate knowledge of the English Language. Must have completed or tested out of Beginning ESL Reading and Intermediate ESL Reading.

INSTRUCTIONAL METHODS AND COURSE ORGANIZATION

Blackboard Learning Environment – Blackboard at my.ltu.edu contains the syllabus, all assignments, reading materials, streaming videos, narrated PowerPoint mini-lectures, podcasts, written lecture notes, chapter quizzes, links to Web resources, and discussion forums. You will submit all assignments via Blackboard, and are expected to participate regularly in discussion topics. Please take time to familiarize yourself with the organization of the Blackboard site. You will want to check the site frequently for announcements reminding you of new resources and upcoming assignments.

Student/Instructor Conversations – Students keep in touch with the instructor via e-mail messages, telephone conference calls, Skype, and IM conversations.

Self-Assessments – Pre- and post- self-assessment tools will help students measure their entering skills and progress during the course.

Required Reading – Textbook chapters should be read according to the schedule outlined in the syllabus. Chapters will be discussed online.

Assignments – Comprehension and Vocabulary assignments, English eLab, Quizzes, Midterm, essays, and Final

CLASS POLICIES AND EXPECTATIONS

I plan to offer you a valuable learning experience, and expect us to work together to achieve this goal. Here are some general expectations regarding this course:

Each student has a LTU email account. If you wish to use a different email address for this course, please **change your email address in Blackboard under “Blackboard Tools”, then “Personal Information”** and send an email to me to store your email address in my directory.

Readings, discussion forum participation, and written assignments must be completed according to the class schedule. It is important to contact the instructor as needed to discuss personal needs regarding course requirements and assignments.

It is essential that all students actively contribute to the course objectives through their experiences and working knowledge.

All assignments must be submitted on schedule, via Blackboard, and using Microsoft Office compatible software. If you need to submit an assignment via email, contact the instructor in advance.

Assignments must be completed to an adequate standard to obtain a passing grade. Requirements for each assignment are detailed in this syllabus.

Be prepared to log into Blackboard at least once each day. Please focus your online correspondence within the appropriate Blackboard discussion forums, so that your colleagues may learn from you.

At midterm and at the end of the course, you will be invited to participate in a University evaluation of this course. Your feedback is important to the University, to LTU Online, and to me as an instructor, and I strongly encourage your participation in the evaluation process.

It is important for you as students to know what to expect from me as your instructor:

- I will be available to you via e-mail and phone, and will promptly reply to your messages.
- I will be available to you for face-to-face appointments as requested.
- I will maintain the Blackboard web site with current materials, and will resolve any content-related problems promptly as they are reported to me.
- I will send out a weekly e-mail update to all class members to guide upcoming work and remind you of assignment due dates.
- I will return all assignments to you promptly, and will include individualized comments and suggestions with each assignment.
- I will hold our personal written or verbal communications in confidence. I will not post any of your assignments for viewing by the class without requesting your approval in advance.
- I will treat all members of the class fairly, and will do my best to accommodate individual learning styles and special needs.
- If any of these points need clarification, or should special circumstances arise that require my assistance, please contact me so that we may discuss and resolve the matter.

PRACTICAL GUIDELINES FOR CLASS LOAD EXPECTATIONS

A three-credit course generally requires at least nine hours per week of time commitment. Here are some practical guidelines to help schedule your time commitments for this online course:

- A 14-week semester (the Summer semester is compressed into 10 weeks) would require at least 126 hours of time commitment to successfully complete all readings, activities, assignments, and texts as described in this syllabus.
- You should reserve at least 6 hours per week to read the required textbook chapters and resources, participate in online discussions, review presentation materials, and work through online quizzes. This effort will total at least 84 hours over the course of the semester.
- You should organize your remaining time to roughly correspond with the point value of each major assignment. This means that you should plan to spend at least:
 - 3 hours working on the Reading eLab chapters
 - 3 hours working on the online course lectures, assignments, quizzes and tests

These guidelines may not reflect the actual amount of outside time that you – as a unique individual with your own learning style – will need to complete the course requirements. The number of hours each week will vary based on assignment due dates, so please plan ahead to insure that you schedule your academic, work, and personal time effectively. The following graphic may be used to guide you in planning your weekly course work to remain on schedule:

Online Learning Schedule						
MON	TUES	WED	THU	FRI	SAT	SUN
Read Textbook Chapter						
		Take Online Chapter Quiz				
		Participate in Weekly Blackboard Discussions				
Individual and Group Project Work - Coordinate With Colleagues						
Instructor Communication - As Needed						

ASSIGNMENT DETAILS

Course assignments and evaluation criteria are detailed below. Please review these requirements carefully. See the section Academic Resources / Assessment Guidelines for information about assessment of written and oral presentations.

Details for all assignments are shown below. Please note that you should not submit any assignments to the Blackboard “Digital Drop Box.” All assignments are submitted using the Blackboard “Assignments” or “SafeAssign” function. Some assignments are also posted to the Blackboard Discussion Forum for student comments.

5 Podcasts (10 %)

Students will be required to record a total of five podcasts. Instructions on podcasting are available under the course documents tab.

English eLab (20%)

Reading Horizons is a software program designed for ESL learners and will be a part of this course as a Lab. Students will be required to complete the 6 chapters in this lab by the end of the semester. An introductory lecture is in your modules under “module orientation”.

Assignments (10%)

After each reading you are required to complete the Comprehension and Vocabulary assignments in your text book.

Quizzes (10%) and Online Participation (30 %)

Quizzes: There are 5 units in this course and after each unit you will have a short quiz.

Online Participation: In each module you have an online assignment. These assignments are answering the discussion board questions and your replies to your fellow classmates. It is very important to meet this course requirement, because, as you can see, it is worth 30% of your grade. Each student is expected to

actively participate in online activities. Class participation is evaluated to a maximum of 30 points based on:

- Actively participating in the course throughout the semester.
- Weekly participation in the discussion Board

Midterm and Essay with presentation (10%)

Midterm- Comprehensive exam on units 1 & 2

Essay and presentation- Students will choose one of the authors we have read from so far and write a short essay on that author. There will be a presentation requirement for this assignment.

Final, Essay, and Presentation (10%)

Final- Comprehensive test on Units 3, 4, & 5

Essay- Culture Essay

Presentation- culture presentation

SYLLABUS ADDENDA

Please see the LTU Online “Current Students” web site <http://www.ltu.edu/ltuonline/> for comprehensive information about Lawrence Tech’s academic services, library services, student services, and academic integrity standards. The content of this web site is explicitly included in these syllabus requirements.

The LTU Online “Current Students” web site also includes grading rubrics used by your instructor to evaluate written assignments, discussion forum participation, and group assignments. Please note that the SafeAssign anti-plagiarism product will be used for written assignments submitted for this course. Please see the instructions included on the [eHelp web site](#) regarding the use of the SafeAssign product.

Undergraduates: Leadership Transcripts

The leadership transcript enables students to track co-curricular activities that are undertaken above and beyond the requirements of the LTU curriculum. The leadership transcript serves students by enhancing the leadership portfolio; providing the opportunity for a transcript of distinction; enhancing their resumes; and assisting in articulating leadership experience. It can be accessed by logging on to Banner Web and clicking the Student and Financial Aid tab. Leadership Activities is located at the bottom of the list. More information is available at <http://www.ltu.edu/leadership>.