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| COURSE TITLE BLACKBOARD SITE | ARC 6832 – Advanced Design Studio Documentation Summer 2011 – CRN 5464-201130_ARC 68932_OL |
| INSTRUCTOR | Mark Farlow Adjunct Faculty mfarlow@ltu.edu 248-909-5431 Office hours by appointment |
| SCHEDULE | May 18, 2011 – July 28, 2011 Refer to http://www.ltu.edu/registrars_office/calendar_final_exam.index.asp for the last date to withdraw and other important registration related information. |
| LEVEL/ HOURS PREREQUISITE | Graduate or Undergraduate Degree / 02 credit hours Admission / prerequisite requirements: Completion of ARC 5824 |
| REQUIRED TEXT (See Blackboard for additional resources) | NA |
| ADDITIONAL RESOURCES | LTU Online student resources: http://www.ltu.edu/ltuonline/ |
| TECHNICAL SUPPORT | Technical support for using Blackboard is provided by the Helpdesk. Visit www.ltu.edu/ehelp or 248.204.2330 or helpdesk@ltu.edu . Send the Help Desk a form detailing any issues by clicking here http://tinyurl.com/3yqrvne . |

COURSE SCHEDULE FOR TRADITIONAL & COLLEGE OF MANAGEMENT SEMESTER COURSES

This fully online course begins with a partial week online course orientation period to familiarize yourself with the online learning environment and to meet online or via the phone with your instructor. Each subsequent week starts on a Monday and ends on a Sunday.

| Dates | Modules | Topics / Readings | Assignments Due |
|--|---|---|--|
| Prior to Semester Start and May 18 – May 22 | Module 0 | Develop thesis paper, book format, content, and layout. | Prepare draft of thesis paper. |
| Week of May 23 – May 29 | Module 1 (note: more than one module may be scheduled in a week) | Thesis paper & documentation of book | Submit thesis paper draft, mock-up design of booklet; Group discussion |
| Week of May 30 – June 5 | Module 2 | Thesis paper & documentation of book | Group discussion, individual sessions |
| Week of June 6 – June 12 | Module 3 | Thesis paper & documentation of book | Group discussion, individual sessions |
| Week of June 13 – June 19 | Module 4 | Thesis paper & documentation of book | Final thesis paper DUE; Final book design DUE; group discussion, individual sessions |
| Week of June 20 – June 26 | Module 5 | Documentation of book | Group discussion, individual sessions |
| Week of June 27 – July 3 | Module 6 | Documentation of book | Group discussion, individual sessions |
| Week of July 4 – July 10 | Module 7 | Documentation of book | Group discussion, individual sessions |
| Week of July 11 – July 17 | Module 8 | Documentation of book | Group discussion, individual sessions |
| Week of July 18 – July 24 | Module 9 | Documentation of book | Group discussion, individual sessions |
| Week of July 25 – Jul 28 | Module 10 | Documentation of book | Book Final: Submit (3) bound books plus (1) CD-ROM digital copy |
| THIS IS A 10 WEEK SEMESTER. THE SEMESTER WILL BE CONDENSED TO INCLUDE REMAINING COURSEWORK AND FINAL EXAMS. | | | |

STUDENT EVALUATION

The course has 4 assignments totaling 100 points. Letter grades are awarded based on the total number of points achieved. Points are deducted for late assignments.

EXAMPLES:

| Assignments | Points |
|----------------------|--------|
| Thesis Paper | 25 |
| Book Design | 25 |
| Final Book | 25 |
| Online Participation | 25 |
| Total Points | 100 |

| Class Points | Letter Grade |
|--------------|--------------------|
| 96 and above | A |
| 90 – 95 | A- |
| 87 – 89 | B+ |
| 83 – 86 | B |
| 80 – 82 | B- |
| 77 – 79 | C+ |
| 73 – 76 | C |
| 70 – 72 | C- |
| 61 – 70 | D (Undergrad Only) |
| 60 and below | E |

Note: Grades lower than a "B" fall below the LTU graduate standard

EDUCATIONAL GOALS

To develop architects who are sensitive designers; technically competent; exhibit the highest ethical standards; are socially responsible citizens; and are of service to the community and the profession of architecture.

STUDENT LEARNING OBJECTIVES / OUTCOMES

To synthesize the one-year effort of a self-directed, comprehensive project that serves as a vehicle for the exploration of ideas and issues in architecture as a final step towards becoming leaders who are enabled to enrich our communities through the design and development of the built environment.

PREREQUISITE SKILLS

The student must have successfully completed the previous two Advanced Design Studios.

INSTRUCTIONAL METHODS AND COURSE ORGANIZATION

Blackboard Learning Environment – Blackboard at my.ltu.edu contains the syllabus, all assignments, reading materials, streaming videos, narrated PowerPoint mini-lectures, podcasts, written lecture notes, chapter quizzes, links to Web resources, and discussion forums. You will submit all assignments via Blackboard, and are expected to participate regularly in discussion topics. Please take time to familiarize yourself with the organization of the Blackboard site. You will want to check the site frequently for announcements reminding you of new resources and upcoming assignments.

Student/Instructor Conversations – Students keep in touch with the instructor via e-mail messages, telephone conference calls, and IM conversations.

Self-Assessments – Pre- and post- self-assessment tools will help students measure their entering skills and progress during the course.

Required Reading – NA

Assignments – Refer to above.

CLASS POLICIES AND EXPECTATIONS

I plan to offer you a valuable learning experience, and expect us to work together to achieve this goal. Here are some general expectations regarding this course:

Each student has a LTU email account. If you wish to use a different email address for this course, please **change your email address in Blackboard under “Blackboard Tools”, then “Personal Information”** and send an email to me so I can store your address in my email directory.

Readings, discussion forum participation, and written assignments must be completed according to the class schedule. It is important to contact the instructor as needed to discuss personal needs regarding course requirements and assignments.

It is essential that all students actively contribute to the course objectives through their experiences and working knowledge.

All assignments must be submitted on schedule, via Blackboard, and using Microsoft Office compatible software. If you need to submit an assignment via email, contact the instructor in advance.

Assignments must be completed to an adequate standard to obtain a passing grade. Requirements for each assignment are detailed in this syllabus.

Be prepared to log into Blackboard at least once each day. Please focus your online correspondence within the appropriate Blackboard discussion forums so that your colleagues can learn from you.

At midterm and at the end of the course, you will be invited to participate in a University evaluation of this course. Your feedback is important to the University, to LTU Online, and to me as an instructor, and I encourage you to participate in the evaluation process.

It is important for you as students to know what to expect from me as your instructor:

- I will be available to you via e-mail and phone, and will promptly reply to your messages.
- I will be available to you for face-to-face appointments as requested.
- I will maintain the Blackboard web site with current materials, and will resolve any content-related problems promptly as they are reported to me.
- I will send out a weekly e-mail update to all class members to guide upcoming work and remind you of assignment due dates.
- I will return all assignments to you promptly, and will include individualized comments and suggestions with each assignment.
- I will hold our personal written or verbal communications in confidence. I will not post any of your assignments for viewing by the class without requesting your approval in advance.
- I will treat all members of the class fairly, and will do my best to accommodate individual learning styles and special needs.
- If any of these points need clarification, or when special circumstances arise that require my assistance, please contact me so that we can discuss the matter personally.

PRACTICAL GUIDELINES FOR CLASS LOAD EXPECTATIONS

A two-credit course generally requires at least six hours per week of time commitment.

- As you know, Architectural Design Studios, particularly in the graduate level, require a commitment above and beyond the typical class. You are expected to budget your time meticulously at this point. Be cognizant that this summer session will necessitate a significant push to synthesize your work for this year. It is expected that you will place priority on this work over other priorities in your own schedules.

These guidelines may not reflect the actual amount of outside time that you – as a unique individual with your own learning style – will need to complete the course requirements. The number of hours each week will vary based on assignment due dates, so please plan ahead to insure that you schedule your academic, work, and personal time effectively. The following graphic can be used to guide you in planning your weekly course work to remain on schedule:

ASSIGNMENT DETAILS

Course assignments and evaluation criteria are detailed below. Please review these requirements carefully. See the section Academic Resources / Assessment Guidelines for information about assessment of written and oral presentations.

Details for all assignments are shown below. Please note that you should not submit any assignments to the Blackboard “Digital Drop Box.” All assignments are submitted using the Blackboard “Assignments” or “SafeAssign” function. Some assignments are also posted to the Blackboard Discussion Forum for student comments.

Assignment 01: Thesis Paper (25-Points)

Overview – The development of a 4-5 page (2,500-word) thesis paper is required.

Deliverable - A draft of this paper is due at Module_1. A final draft is due at Module_4.

Assignment 02: Book Mock-Up Design (25-Points)

Overview – The development of a graphical documentation of your thesis book is required.

Deliverable - A draft of the book is due at Module_1. A final draft is due at Module_4.

Assignment 03: Final Book (25-Points)

Overview – The submittal of a graphical documentation of your thesis book (professionally printed and bound) is required.

Deliverable – The bound book in three (3) copies plus a digital CD-ROM copy, is due at Module_10.

Assignment 04: Online Class Participation (25-Points)

Overview – You are expected to actively participate in all online sessions. It is expected that you will arrive at the beginning of all synchronous classes and in all private sessions.

Deliverable – NA.

SYLLABUS ADDENDA

Please see the LTU Online “Current Students” web site <http://www.ltu.edu/ltuonline/> for comprehensive information about Lawrence Tech’s academic services, library services, student services, and academic integrity standards. The content of this web site is explicitly included as syllabus requirements.

The LTU Online “Current Students” web site also includes grading rubrics used by your instructor to evaluate written assignments, discussion forum participation, and group assignments. Please note that the SafeAssign anti-plagiarism product will be used for written assignments submitted for this course. Please see the instructions included on the LTU Online web site regarding the use of the SafeAssign product.

Leadership Transcripts

The leadership transcript enables students to track co-curricular activities that are undertaken above and beyond the requirements of the LTU curriculum. The leadership transcript serves students by enhancing the leadership portfolio; providing the opportunity for a transcript of distinction; enhancing their resumes; and assisting in articulating leadership experience. It can be accessed by logging on to Banner Web and clicking the Student and Financial Aid tab. Leadership Activities is located at the bottom of the list.